

PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION/JOB ANALYSIS FOR THE POST

RESEARCH ANALYST (BS-17)

Main responsibilities and Tasks

- To undertake research activities for pre-assigned tasks.
- Produce high quality written reports.
- Assist in preparation of policy and strategy documents.
- Undertake research on public sector evaluation procedures.
- Assist studies leading to the improvement of business process.
- Assist in development of modern business methods.
- Any other duty assigned by the Directorate.

-----END OF DOCUMENT-----