



# **PUNJAB PUBLIC SERVICE COMMISSION**

## **JOB DESCRIPTION/JOB ANALYSIS FOR THE POST OF FIELD ASSISTANT (BS-11) IN THE AGRICULTURE DEPARTMENT AGRICULTURE EXTENSION & ADAPTIVE RESEARCH WING (Case No.77RG2019)**

### **Main Responsibilities and Tasks**

1. To transfer crop production technology from Adaptive Research experts to contact farmers in particular and other farmers in general by adopting various extension methods like individual, group and mass contacts.
2. To feedback agricultural problems from farmers to his supervisory officers in order to find their solutions.
3. To collect field data and other surveys by using new ICT tools for information of high ups by using indigenous and modern tools i.e. computer applications, smart phones, internet, tablets, mobile applications etc.
4. Monitoring of all agriculture inputs i.e. Fertilizer, Seed, Pesticides and other inputs to ensure availability in his jurisdiction.
5. Layout Demonstrations Centers/Plots, arrange farmers training program/Framers Days and plant clinics in his jurisdiction in each Rabi/Kharif season according to given plan and their maintenance.
6. Awareness about Smart Agriculture for monitoring through Androids, daily attendance of field staff, farmer training programmes, soil sampling surveys.

### **Occasional Tasks and Responsibilities**

1. Farmer Registration Programme
2. Wheat Seed Distribution Programme
3. Fertilizer & Pesticides Price Monitoring
4. Soil Sampling
5. Calamity Surveys

-----END OF DOCUMENT-----