



PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION FOR THE POST OF SENIOR RESEARCH ASSOCIATE (BS-18) IN THE PUNJAB POPULATION WELFARE DEPARTMENT (CASE NO.24C2019)

MAIN RESPONSIBILITIES AND TASKS

1. Distribute resources and assign staff duties to best meet research objectives.
2. Set deadlines and work out steps to deliver.
3. Work closely with the data collection team to ensure quality.
4. Compile datasets and information in a logical manner.
5. Perform advanced qualitative and quantitative research analysis.
6. Writ in-depth analysis for research reports.
7. Respond to external requests for information.
8. Present research findings at seminars/ conferences.

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