



PUNJAB PUBLIC SERVICE COMMISSION

JOB DESCRIPTION/JOB ANALYSIS FOR THE POST OF HARDWARE ENGINEER (BS-17) IN THE LABOUR & HUMAN RESOURCE DEPARTMENT PUNJAB EMPLOYEES SOCIAL SECURITY INSTITUTION (CASE NO.76RM2019)

Main Responsibilities and Tasks:

1. Estimation of the repaired item from the market.
2. Maintaining of the repairing register.
3. Looking after the printer, system and Network repairing.
4. To help the Network Support Engineer in his work.
5. To support for the presentation (i.e. presentation software and multimedia equipment)
6. Any other duty assigned by the higher officers.

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