

## **GUIDELINES ON ELIGIBILITY / SCRUTINY CRITERIA**

**Subject:** **RECRUITMENT TO FIVE (05) POSTS OF DEPUTY DIRECTOR (TOWN PLANNING) (BS-18) (INCLUDING 01 POST RESERVED FOR WOMEN QUOTA) ON CONTRACT BASIS FOR A PERIOD OF THREE (03) YEARS, IN PUNJAB HOUSING & TOWN PLANNING AGENCY (PHATA), (HOUSING URBAN DEVELOPMENT AND PUBLIC HEALTH ENGINEERING DEPARTMENT) (CASE NO. 58-RE/2022).**

### **Prescribed Qualification of the Post:**

“B.Sc City & Regional Planning degree from a recognized University duly registered with Pakistan Council of Architects and Town Planners (PCATP), with 7 years experience in the relevant field”.

**Note:** **Valid Permanent Registration with Pakistan Council of Architects and Town Planners (PCATP) issued on or before the closing date for submission of online application is required).**

### **Age Limit till closing date:**

**Male Candidates:** 21 to 40 + 7 = 47 years

**Female Candidates:** 21 to 40 + 10 = 50 years

The following **original documents** are required to determine the eligibility of the candidates for the post of **DEPUTY DIRECTOR (TOWN PLANNING) (BS-18):-**

- 1.** Original Valid CNIC (It must not be expired on last day of applying online for the subject post).
- 2.** Original Certificate of Matriculation / O-level showing date of birth, obtained/total marks.
- 3.** Original Certificate of Intermediate / A-level showing obtained/total marks
- 4.** Original B.Sc City & Regional Planning degree / Transcript / DMC showing Total marks & Obtained marks/ percentage of marks issued by the Controller of Examination of College/University.
  - a.** Detailed Marks Certificates (DMCs) of all relevant mentioned degrees issued on or before the closing date showing obtained/total marks or Percentage Certificate from the Controller of Examinations is mandatory in case the candidates have degree with only CGPA as PPSC does not accept CGPA.
  - b.** In case of equivalent qualifications, it will be responsibility of the candidates to obtain equivalence of their degrees to the required qualification well before the conduct of Written Test / Interview from HEC or QEDC of concerned Administrative Department.
- 5.** Registration with PCATP (**Valid Permanent Registration with Pakistan Council of Architects and Town Planners (PCATP) issued on or before the closing date for submission of online application is required).**

6. Relevant requisite Experience certificate with exact dates (specimen available on website) duly signed and stamped by the appointing authority.
7. **Experience in private entities shall be accepted if such entity is registered with SECP, Registrar of Firms or any other Regularity Authority.**
8. Original Domicile Certificate of any district of the province of Punjab issued on or before the closing date.
9. Departmental Permission Certificate on prescribed proforma of PPSC-5 duly signed & stamped by the Appointing / Competent Authority in case of Government Employees / Semi or Autonomous bodies.
10. Equivalence Certificate of qualification from HEC / QEDC of the concerned Administrative Department as the case may be.
11. Disability Certificate (in case of Special Person) from the Provincial Council for Rehabilitation of Disabled Persons of Social Welfare Department issued on or before the Closing Date of submission of applications for the subject post.

**ATTENTION:-**

Candidates are directed to visit / read relevant FAQs and instructions on PPSC website regarding alternate solution if they do not possess or lost any of their documents like original Domicile, Percentage Certificate, Equivalence Certificate and for other queries.

**WARNING:-**

All the Candidates are strictly warned that in case of concealment of any information, they will not be allowed to appear in the interview.

SUBJECT: **NOTE REGARDING UPLOADING OF GUIDELINES FOR VARIOUS POSTS IN RAWALPINDI DEVELOPMENT AUTHORITY, RAWALPINDI (HOUSING URBAN DEVELOPMENT & PUBLIC HEALTH ENGINEERING DEPARTMENT). (CASE NO. 26E2022 TO 30E2022).**

It is submitted that various posts of Rawalpindi Development Authority (Housing Urban Development & Public Health Engineering Department) have been advertised on 25-09-2022 with the closing date 10-10-2022 vide advertisement No. 24/2022. Director General Tech. may kindly be requested to **upload the Guidelines** on Punjab Public Service Commission's website.

Location: Data Sharing-K\ E Branch / Advertisement No.24/2022.

**ASSISTANT-RE**